# **Engagement Summary Template**

**Early Engagement Strategy**

**Engagement Summary**

**Consultation   
Plan**

**EINA**

Document submitted at pre-application

Documents submitted with the planning application

Southwark Council’s Development Consultation Charter requires the submission of an Engagement Summary as a validation requirement for planning applications. This applies to all major or council-owned schemes. The completed Engagement Summary should provide an overview of the engagement that took place with local stakeholders prior to the submission of the planning application.

**Part 1 – Summary of Fact-based Audit**

In the Fact-based Audit, please provide the details of the local stakeholders and community infrastructure on and around the site.

‘On or around the site’- refers to the area beyond the red line of the planning application, taking into account immediate neighbours of the site. Around the site is approximately a 10-minute walking radius from the red line.

If the proposal has undergone pre-application discussions with the council, please include any changes that have occurred since the Early Engagement Strategy was submitted.

**For neighbourhood-level data we recommend using:**

* [The Southwark Council Joint Strategic Needs Assessment (JSNA)](https://www.southwark.gov.uk/health-and-wellbeing/public-health/health-and-wellbeing-in-southwark-jsna/population-groups-and-communities)
* [The Office for National Statistics Mid-Year Population Estimates](https://www.ons.gov.uk/peoplepopulationandcommunity/populationandmigration/populationestimates)
* [The Office for National Statistics Census](https://www.ons.gov.uk/census)
* [Fingertips - Public health profiles](https://fingertips.phe.org.uk/)

**For site-level data, we recommend:**

* Conducting stakeholder surveys
* Recording observations through site visits
* Desk-based analysis of local infrastructure

|  |
| --- |
| **Stakeholder Analysis** |
| 1. Who are the owners, occupiers and users of the existing buildings on and around the site?   Consider those who live, work, play, study, shop, socialise in and/or travel through the area, including residents and groups with protected characteristics. |
| 1. How did you identify the stakeholders on and around the site? |
| 1. Is there a Community Plan or Neighbourhood Plan covering the area?   If there is, what are the key issues and priorities for the area and how does this proposal help achieve those priorities? |

| **Local Economy and Community Infrastructure** |
| --- |
| **Schools and educational facilities** |
| 1. Are there any schools or educational institutions on and around the site? How did you determine this? |
| 1. How have you considered the impact on any identified schools or educational institutions which are within or impacted by the scheme?   Please provide information on how these organisations have been consulted on the scheme. |
| **Health facilities** |
| 1. Are there any health facilities on and around the site? |
| **Local businesses** |
| 1. Are there any local or independent businesses on and around the site? How did you determine this? |
| 1. How have you considered the impact on any local or independent businesses within the scheme?   Provide information on how these businesses have been consulted on the scheme. |
| **Sites of Community Importance** |
| 1. Are there any sites of significance to the local community on or around the site? How did you determine this?   This may include public art, community spaces, local landmarks or sites of local historic importance. We suggest that you consult the council’s Local List and surveying local residents. |
| 1. How have you considered the impact on any sites of significance to the local community within the scheme? |

**The following questions may be covered in supporting documents (e.g. Design and Access Statement, Transport Statement, Energy Statement). Please refer to these strategies where relevant and summarise the key points below.**

| **Heritage, Site Layout, and Climate Mitigation** |
| --- |
| **Heritage** |
| 1. Is the site situated in a conservation area? If so, how have you considered this in your proposed scheme? |
| 1. Are there any listed or locally listed building on the site? If so, how have you considered this in your proposed scheme? |
| **Accessibility and Movement** |
| 1. How is the site accessed by its current users? How did you determine this? |
| 1. What are the important routes through the site and why are they important? Who currently uses these routes? What data or information did you use to come to this conclusion? |
| **Climate Change and Sustainability** |
| 1. What climate change mitigation and adaption measures are relevant for the site? |
| 1. What carbon reduction measures have you included within the scheme? |

| **Activity and Date** | **Attendees** | **Format** | **Accessibility measures** |
| --- | --- | --- | --- |
| Name and type of engagement activity e.g. In-person ‘drop-in’.  When did the event take place? What time of day did the event take place? | Who attended the event? How many people attended the event? | How did the participants feedback in the session? | Were any accessibility measures put in place? e.g. translators |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

P**art 2 – Summary of Engagement Activities**

P**art 3 – Stakeholder Views and Vision for the Site**

|  |  |
| --- | --- |
|  | What elements of the scheme did stakeholders like?  Be clear which stakeholders you are referring to (e.g. students at the local Secondary School liked the cycle paths) |
|  | What elements of the scheme did stakeholders dislike?  Be clear which stakeholders you are referring to (e.g. the local baby and toddler group were concerned about play facilities) |
|  | What did the different stakeholders you spoke to want to see as part of the development? |

P**art 4 – You Said, We Did**

Outline any changes that were made to the scheme following feedback from engagement with stakeholders. If you were not able to make changes to the design of the scheme, provide a detailed justification.

| **You Said** | | **We Did** |
| --- | --- | --- |
| Name the stakeholder group | Provide a quote or summarised statement of comments made | Outline what changes you made as a result of this comment or provide a justification for why you couldn’t make the changes suggested |
| e.g. attendees at the drop-in workshop | Residents of Almer Tower were concerned about a reduction in the amount of green space available because of the development |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

P**art 5 – Social Value Statement**

‘Social Value’ refers to the positive contributions that an organisation delivers which exceed its core obligations. It reflects the three principles of sustainable development:

1. Community
2. Economy
3. Environment

Social Value for public services is defined by [The Public Services (Social Value) Act 2012](https://www.gov.uk/government/publications/social-value-act-information-and-resources/social-value-act-information-and-resources). It can be embedded in the lifecycle of a development in several ways, including in the supply chain, the design of buildings and places, during construction and in how a building is used and occupied. A key aspect of Social Value is that it goes above what and beyond minimum planning policy expectations. More information can be found on Southwark’s approach to Social Value [here](https://www.southwark.gov.uk/business-and-licences/council-procurement/social-value).

Southwark is leading on innovative ways to secure Social Value and purpose from the way in which land is used. This is reflected in the [2023 Southwark Land Commission](https://www.southwark.gov.uk/council-and-democracy/southwark-land-commission) report and the emerging work in this area. Assessing potential Social Value gains of development helps ensure the wellbeing of existing and future residents and improve the quality of their lives. Southwark’s approach to securing Social Value for our residents is centred around the six goals of our [Southwark 2030 strategy](https://moderngov.southwark.gov.uk/documents/s121640/Appendix%201%20-%20Southwark%202030%20strategy.pdf):

1. Decent homes for all
2. A good start in life
3. A safer Southwark
4. A strong and fair economy
5. Staying well
6. A healthy economy

Applicants should complete a Social Value Statement by responding to the questions under each of the Southwark 2030 goals. This can include measures carried out as part of the scheme’s consultation and engagement strategy, or which will occur following completion of the scheme.

Please provide a summary and quantify the benefits of the scheme (e.g. 20 jobs in construction, 1 primary school, 0.25 ha open space).

|  |
| --- |
| **Goal 1. Decent homes for all** |
| How does the scheme provide new affordable homes? |
| How does the scheme provide a housing mix that responds to local need? |
| **Goal 2. A good start in life** |
| How does the proposal support the upskilling of local people? |
| How does the scheme deliver and/or enhance social and community infrastructure? |
| **Goal 3. A safer Southwark** |
| How does the proposal include features that design out crime? |
| **Goal 4. A strong and fair economy** |
| How does the proposal create jobs for local people and support the local economy? |
| Have local businesses been consulted and involved in the development of the scheme? |
| **Goal 5. Staying well** |
| How does the proposal support the long-term health and wellbeing of existing residents and neighbours? |
| How does the design of the scheme (including any public realm and greening) deliver social benefits to new and existing residents and neighbours? |
| **Goal 6. A healthy Environment** |
| How does the scheme include energy infrastructure or climate mitigation measures to improve the quality of life for existing and new residents?  This could include reducing overheating, reducing energy bills, and improvements to biodiversity. |

**Part 6 – Monitoring Data**

| **Monitoring Data** |  |
| --- | --- |
| How many engagement events did you hold? | |
| How did you advertise the engagement events?  Please attach any advertising materials to your Engagement Summary. | |
| How many letters did you send to local residents, businesses and community groups? | |
| How many people attended engagement events in total? | |
| How many written comments did you receive? | |