

Southwark Council's Parking Permit solution

How to purchase a resident permit.

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Step-by-step guide on how to purchase a resident permit

Step 1: Access the new permit solution

Access the new permit system [here](#) and log in.

Southwark Council Parking Permits

If you had valid permits in our previous permit system, to access your permits in your new account when you first login, please follow the forgot your password link to set up a new password.

Username (this may be your email address) *

Do not have an account?

[Register for an account](#)

Password *

Show Password

[Forgot your password?](#)

[Log in](#)

Step 2: Select 'See permits you can apply for?'

You will be taken to our permit landing page, which can be seen below. If you have existing permits you will be able to see them under the heading 'Your permits and qualifications'

The screenshot shows a website interface with a main heading 'Your permits and qualifications' on the right and a navigation menu on the left. The menu is organized into three sections: 'Your permits', 'Visitor permits', and 'Your account'. The link 'See permits you can apply for' is highlighted with a red border.

Your permits and qualifications

Your permits

- [View your permits](#)
- [See permits you can apply for](#)

Visitor permits

- [View or change booked visitor permits](#)
- [View and book visitor parking permits](#)
- [Buy visitor permits](#)
- [Previous vouchers](#)

Your account

- [View or change your details](#)
- [Delete your account](#)

If you would like to purchase a permit please select 'See permits you can apply for' highlighted in red above.

Step 3: Select your permit

You will be taken to a webpage providing all the types of permits you are eligible to apply for. Select the one you need.

The screenshot shows a webpage for selecting a permit. It features a heading 'Permit type' followed by the text 'Resident On Street'. Below this is a description: 'A permit for residents that lets you park on the roads in the controlled parking zone where you live'. At the bottom, there is a blue 'Apply' link.

Permit type

Resident On Street

A permit for residents that lets you park on the roads in the controlled parking zone where you live

[Apply](#)

Step 4: Accept terms and conditions

You will be required to read and accept the terms and conditions to proceed. Select Next.

I accept the terms and conditions

I confirm I understand and accept the terms and conditions *

Next Print the terms and conditions Cancel

Step 5: Pre-application page

Select 'Next'

Your permits > Apply for a permit or qualification

Permit type	Resident On Street
Minimum permit length	Month
Minimum duration	1
Number of vehicles it can be used for	1

Application for location HH - HERNE HILL

Next Cancel

Step 6: Enter your vehicle registration number

The screen updates and provides a box where you can enter the vehicle registration mark of your vehicle. Select 'find vehicle'.

Your permits > Apply for a permit or qualification

Permit type	Resident On Street
Minimum permit length	Month
Minimum duration	1
Number of vehicles it can be used for	1

Vehicle registration

Enter vehicle registration

Maximum vehicles allowed: 1

Vehicle(s) added

Vehicle registration

Step 7: Confirm your vehicle

Select 'Add vehicle', which confirms that you wish for the permit to be issued to the vehicle in question. Now select 'Next'

Your permits > Apply for a permit or qualification

Permit type	Resident On Street
Minimum permit length	Month
Minimum duration	1
Number of vehicles it can be used for	1

Vehicle registration

Enter vehicle registration

<input type="text" value="AA00AAA"/>	<input type="button" value="Find vehicle"/>
--------------------------------------	---

Vehicle registration	AA00AAA
Make	MAZDA

Maximum vehicles allowed: 1

Vehicle(s) added

Vehicle registration	Action
AA00AAA	Remove

Step 8: Update the permit details

Choose how long you would like your permit to last and select the start date.

Minimum permit length

Select permit length *

12 Month(s) ▾

Permit start date

When do you want your permit to start?

For example, 13 11 2024

Day * Month * Year *

20 1 2025

Next Cancel

Step 9: Confirm cost

The next screen will display the cost of your chosen permit. Select 'Next' to proceed.

Permit cost

Based on the information you've given, your permit costs:

Standard Charge	£247.50
TOTAL	£247.50

Next Cancel

Step 10: Confirm your where you live.

Please confirm your address below and undertake an Experian address check. If Experian are unable to confirm your residency, please upload a document to prove where you live.

Submit proofs

! You can upload the following file types: JPG/JPEG, PDF, PNG, HEIC, HEIF, TIF or BPM. Your file cannot be larger than 20MB.

Your chosen file must be a JPG,BMP,PNG,TIF,DOC,DOCX or PDF

Your file is too large. Your file cannot be larger than 20MB

Documents

Current council tax bill, utility bill, bank statement, tenancy agreement or UK driving license

We could not confirm your details so you now must upload a document to prove verification.

Documents

Current council tax bill, utility bill, bank statement, tenancy agreement or UK driving license

Choose Files No file chosen

Experian Check

Experian Check

Confirm your address

The list below is populated with all the possible matches in the Experian database, based on the address detail on your customer account.

15 Stradella Road, LONDON SE24 9HN

Date of Birth

Please provide your date of birth below, we do not store your date of birth against your account, this is only used for the purpose of address validation with Experian.

For example, 13 11 2004

Day Month Year

Submit address check

Next Cancel

Step 11: Check all details

Please check all the details you have entered and proceed by selecting 'Next'

Your permits > Apply for a permit or qualification

Summary

Check your application information is right.
If a payment is needed, you will be taken to the secure payment page.


Permit type	Resident On Street
Minimum permit length	Month
Duration quantity	12
Location(s)	HH - HERNE HILL
Vehicle(s)	AA00AAA
Start date	13/11/2024
End date	12/11/2025
Total cost	£247.50

Apply

Cancel

Step 12: Make payment

Complete all fields on the payment page and select 'Next'.



Payment details

Apply for permit Resident On Street
£247.50

Cancel and return
SafeKey
ProtectBuy
JCB
J/Secure
ID Check
VISA
SECURE

Credit or Debit Card

* Card Number:

* Expires End:

Valid From:

Card Security Code:

[What is this?](#)

Cardholder

* Email Address:

* Title: * First Name: * Last Name:

* Address 1: Address 2:

* Town/City: County:

Postcode: * Country:

Telephone Number: Type:

Step 13: Application complete

If payment is successful, the following message will appear.

Application made

Our team will process your application. You can check the status of your application in 'Your permits and qualifications'.

We may not process your application before your permit start date and reserve the right to change your start date for this reason.

You must make sure your vehicle is parked legally while we process your application or if your application is rejected.

[Your permits and qualifications](#)

Need help?

The new permit web pages are designed to be simple to use.

We want to do everything we can to ensure the transition is as easy as possible for all residents.

For general information about parking permits, see our [parking](#) and [permits pages](#).

You can also email:

- the on-street parking team at parking@southwark.gov.uk
- the estates parking team at estatesparking@southwark.gov.uk