

Privacy Notice – Travel Assistance team

Southwark council uses your personal data to provide travel assistance for eligible children/young people. The Education Act 1996 and The Education and Inspections Act 2006 require us to do this. The council does not need your permission, and failure to tell us your information may result in us being unable to provide travel assistance even if your child is eligible.

Your personal information will only be used by:

- Our Travel Assistance team;
- The contractor if your child/young person is eligible for assistance and a vehicle is assigned to take him/her to their place of education; and
- In some circumstances may also be shared with other internal or external agencies, as the law allows.

Your personal information is retained by us for up to 25 years unless the child has had a statement of special educational needs/EHC Plan or has been in local authority care in which case longer statutory data retention rules apply. It is then deleted or destroyed securely.

If you are concerned about how the council is using your data, please contact our Data Protection Officer via dpo@southwark.gov.uk or on 020 7525 5000.

More information about your rights is available on our website, or via the Information Commissioner (www.ico.org.uk)