

Team Managers Code Of Conduct

As a Southwark Team Manager (STM) for London Youth Games you must be committed to developing sport for young people within Southwark, and providing an enriching positive experience.

The Team Manager must at all times:

- Ensure they portray a professional appearance, wearing any appropriate clothing supplied by Southwark Community Sports Team. .
- Complete any administrative duties including facility safety assessment, checks on First Aid procedures, registration process and collection of any resource needed.
- Ensure they have adequate insurance cover, through their National Governing Body (NGB) or other appropriate organisation (those employed by the council are covered through the councils scheme)
- Ensure they are DBS checked and cleared for working with young people.
- Ensure they have and keep up to date any appropriate sports qualifications.
- Be aware of the Southwark Community Sport Team [Safeguarding Policy and Procedures](#).
- Ensure they have attended or are committed to attending additional courses that form part of the minimum operating standards.

Recommended Courses

- Safeguarding and Protecting Children - <https://thecpsu.org.uk/>
- Equity in your Coaching - <https://www.ukcoaching.org/safeguarding-protecting-children-71>
- How to Coach Disabled Children in Sport
<https://www.ukcoaching.org/workshops/workshop-search>
- First Aid - <http://www.sja.org.uk/sja/training-courses.aspx>

Please note the above are suggestions of where you can obtain the qualification

Prior to a coaching session the manager must:

- Establish who else is on site in case of an emergency and how best to contact them should the need arise. This is especially relevant for after school extra-curricular sessions.
- Coaches should plan all aspects of the session - arrive 15min early, check equipment, and complete risk assessments.

When leading a session the manager is responsible for:

- The delivery of safe and enjoyable sessions
- Collection and protection of participant data
- Adhering to this Code of Conduct
- Promoting School Club Links and partner organisations

On the completion of a session / course / project the coach must:

- Return all equipment, resources and clothing borrowed
- Provide feedback to line manager, head coach, Southwark Council as necessary

Coaches/Managers should comply with the principles of good ethical practice listed below:

- Coaches must respect the rights, dignity and worth of every person and treat everyone equally within the context of their sport.
- Coaches must place the wellbeing and safety of the performer above the development of performance. They should follow all guidelines laid down by the sport's governing body and hold appropriate insurance cover.
- Coaches must develop an appropriate working relationship with performers (especially children), based on mutual trust and respect. Coaches must not exert undue influence to obtain personal benefit or reward.
- Coaches must encourage and guide performers to accept responsibility for their own behaviour and performance
- Coaches should hold up-to-date and nationally recognized governing body coaching qualifications.
- Coaches must ensure the activities they direct or advocate are appropriate for the age, maturity, experience and ability of the individual.
- Coaches should, at the outset, clarify with performers (and where appropriate with their parents) exactly what is expected of them and what performers are entitled to expect from their coach. A contract may sometimes be appropriate.

If you require any support or have some questions that the Community Sport team can help with then please send these by email to sports@southwark.gov.uk