

Items that can be funded

Equipment hire

Hire costs – Venue [hall]/ Van / Play equipment [Bouncy castle]/ Generator / animals

Sports equipment

Radio / walkie-talkie

Music equipment, PA equipment and sound equipment

Portaloos / Bunting/Marquee/barriers

Other

Sessions/ workshops

Volunteer expenses

Stationery

Food and Refreshments

Publicity [flyers / adverts / printing costs]

Events – promotion /

Tents / Stalls / Gazebos etc

Removable goal posts and small training equipment [footballs/tennis balls/ cones]

Small hand held gardening tools

Consultants/professional fees

Tutors [e.g. ESOL]/trainers/consultancy fees / sports coaches [not salaries];

Artists / performers

Items that can not be funded

Ongoing costs

Salaries / Admin costs

Ongoing rent

maintenance costs

Insurances/ DBS/ Certifications/

Licenses/Permits/Registrations fees

Utility bill / Internet / Land line / Mobile

Phone

Fuel cost – Vehicle / Generator

Fixed capital items

Anything structural,

play equipment / planters / hanging

baskets / stand alone printers

Small capital items – Cameras / Laptops/

Tablets/Mobile phone / Dictaphone / desk printers / Fax machines

Office furniture

Permanent Signage

Web site remodelling [not
salary/administration
cost/registration]