

# Application to close a road for a street party

Before completing this application, please read the guidance notes



## 1. Organisers

Main organiser	Name: .....
	Organisation (if applicable): .....
	Contact address (including postcode): .....
	.....
	Telephone (daytime): ..... Telephone (evening): .....
Email address: .....	

Organiser 2	Name: .....
	Contact address (including postcode): .....
	.....
Telephone (daytime): ..... Telephone (evening): .....	

Organiser 3	Name: .....
	Contact address (including postcode): .....
	.....
Telephone (daytime): ..... Telephone (evening): .....	

## 2. Party details

Name of road(s) to be closed: .....

If you plan to close only a section of the road(s) where will the closure begin and end?  
.....

Date of road closure: .....

Start time: ..... End time: .....

Approximate number of people expected to attend: .....

Location for deposit and collection of road closure barriers: .....

## 3. Declaration

- We, the three organisers named on this form, have read and understood the guidelines for holding a street party in Southwark and understand our responsibilities as the organisers of this event.
- We are all residents from different addresses of the street to be closed, and are all aged 18+.
- We understand that our contact details will be passed to the police and statutory enforcement teams.
- We will ensure that at least one of us is available on site at all times during the party.
- We will consult with all residents and businesses on the street to be closed and will submit a copy of the letter or leaflet to be distributed to each premises.

Please enter an 'X' in this box to confirm you understand and agree with all of the above.

Can we share your contact details with the press, if we have any enquiries about street parties?

**Please email this form to [events@southwark.gov.uk](mailto:events@southwark.gov.uk) or post it to Events Team, 3<sup>rd</sup> Floor – Hub 2, PO Box 64529, London, SE1P 5LX**