Canada Water Plaza

Guidelines and conditions relating to events

Should any event proposal include an element or elements, which could be interpreted as contradictory to these conditions but which could still be considered an appropriate event for the location, direct consultation with local stakeholders must be carried out before any decision is made.

Address
Canada Water Plaza
Surrey Quays Road
London
SE16 7AR

Hours of operation

These are the times during which events can operate and do not necessarily relate to the standard public opening times of the site or facilities. Where council staff are required to attend out of standard hours there may be additional charges incurred.

Monday to Thursday 10.00 until 22.00
Friday & Saturday 10.00 until 22.00
Sunday 11.00 until 22.00

Premises licence

There is a premises licence in place at Canada Water Plaza. The licence applies to the times stated above, and is only active, once an application to hire a park or open space has been accepted and conditional approval has been issued. The licence covers the provision of the following types of entertainment and entertainment facilities:
Plays
Films
Live music
Recorded music
Performance of dance
Entertainment similar to live music, recorded music, performance of dance
Facilities for making music
Facilities for dancing
Entertainment facilities similar to facilities for making music and facilities for dancing

Basic information

Keys
Keys are required for the vehicle access bollards. These will be issued by the Events Team.

Electricity
There are six lamp posts in front of Maple Quay, opposite the library.
Each of these houses one 16amp C-form socket with a maximum load of 420v. There is a lone 13amp regular 3-pin socket next to the doors to the culture space, stage right. This supply is controlled from within the library and only accessible during library opening times.

Water
There is a stand pipe located adjacent to the south east corner of Montreal House.

Size
2,757 m2

Areas of site with restrictions on events use

There are no specific restrictions for events on particular areas of this site.
Vehicular access and restrictions
Access: Vehicle access for Canada Water Plaza is from Surrey Quays Road.

Weight limits: 7.5 tons

Parking: There is no public parking at Canada Water Plaza and event publicity should reflect this, providing clear information on suitable public transportation.

Event vehicles should only remain on Canada Water Plaza whilst loading or unloading and arrangements should be made to arrange parking away from the square for staff and production vehicles.

All vehicle movement on site should be minimised and agreed with LBS. Vehicles should travel at a maximum of 5 m.p.h. with hazard lights on.

Please note that vehicles are the most common causes of damage during events – all damage above reasonable wear & tear to physical infrastructure and environment will be reinstated and the costs charged directly to event organisers.

Frequency of events (per calendar year)

<table>
<thead>
<tr>
<th>Size</th>
<th>Approximate audience</th>
<th>Maximum number of events per calendar year</th>
<th>Minimum time between events</th>
</tr>
</thead>
<tbody>
<tr>
<td>Small</td>
<td>up to 500</td>
<td>20</td>
<td>No minimum</td>
</tr>
<tr>
<td>Large (1)</td>
<td>up to 2,000</td>
<td>4</td>
<td>28 days</td>
</tr>
<tr>
<td>Large (2)</td>
<td>up to 4,000</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Large (3)</td>
<td>up to 6,000</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Large (4)</td>
<td>over 6,000</td>
<td>-</td>
<td>-</td>
</tr>
</tbody>
</table>

Noise levels

Events which generate noise through the use of sound equipment or any other activity must provide detailed plans for the management of the noise, and actively monitor the noise at the event to ensure nuisance is not caused to noise sensitive premises.

Noise sensitive premises around Canada Water Plaza include but are not limited to:

- Canada Water Library
- Residential properties in Montreal House
- Local businesses
- Residents on neighbouring streets

Fireworks & pyrotechnics
Any event intending to use a form of pyrotechnic special effects or fireworks must provide full details of the effects in time for full public consultation to occur.

**Changes to permanent infrastructure**

No changes will be allowed to the permanent infrastructure of the site.

**Levels of consultation**

<table>
<thead>
<tr>
<th>Size of event (see Fees &amp; Charges)</th>
<th>Length of consultation</th>
<th>Consultees</th>
</tr>
</thead>
<tbody>
<tr>
<td>Small</td>
<td>Flexible</td>
<td>Internal departments as necessary. Ward councillors (Rotherhithe ward). Canada Water Library</td>
</tr>
<tr>
<td>Large (1)</td>
<td>28 days</td>
<td>As above, plus individual residents and businesses who have specifically requested consultation</td>
</tr>
<tr>
<td>Large (2)</td>
<td>n/a</td>
<td>n/a</td>
</tr>
<tr>
<td>Large (3)</td>
<td>n/a</td>
<td>n/a</td>
</tr>
<tr>
<td>Large (4)</td>
<td>n/a</td>
<td>n/a</td>
</tr>
</tbody>
</table>

**Notes**

Canada Water plaza is directly adjacent to Canada water Library and culture space. Where possible there should be co-ordination between the spaces so that events do not impact upon each other and where possible complement each other.

Entrances to the Library and the stage dock doors to the culture space must be taken into consideration when planning outdoor events.