

Meeting with Planning Inspectorate (PINS) minutes 06/11/2020

On November 6th 2020 planning officers and the EiP Programme Officer from Southwark Council (LBS) met with the Planning Inspectorate (PINS) to discuss the practicalities of taking forward a virtual Examination in Public.

Attendees

LBS: Winnie Tse, Ciara Lester, Jacqueline Christie (EiP Programme Officer)

PINS: Malcolm Rivett, Lee McClean, Gareth Wildgoose, David Spencer

Consultation on New Southwark Plan 2020

- LBS updated PINS that there have been approx. 150 consultation responses received in the latest round of the consultation. LBS to update appointed inspectors of when they can expect to receive the representations of the latest consultation.
- PINS to update LBS on indicative timeline for EiP. The estimated timetable at present is to send LBS the matters by the end of December with hearings beginning late February/early March – this is to be confirmed

Practicalities of a virtual EiP

- LBS and PINS agree EiP is to be held on Zoom with the intention to livestream onto the council YouTube account and keep a recording for three months after each hearing
- Mock hearing:
 - Practice hearing to be held with PINS and the EiP Programme Officer to ensure that all IT works and that everyone can use Zoom.
 - No need for LBS planners at this mock hearing.
 - EiP Programme Officer to liaise with PINS to agree a date for this – mock hearing should happen two/three weeks before the hearings actually begin
- Test hearing:
 - LBS should offer participants of the EiP an opportunity to participate in a test hearing to ensure everyone can use Zoom and is familiar with the functions
 - Test hearing should happen two/three weeks before the hearings actually begin
 - PINS do not need to attend this test run
- Privacy Notice:
 - Privacy notice to be updated to clearly set out the nature of the hearings, that meetings will be recorded etc.
 - PINS have guidance note on what should be included in privacy notice
 - Privacy notices to be sent out after the mock hearings

GDPR

- LBS to draft a Data Sharing Agreement (DSA) to be signed with PINS over the next few weeks. DSA to be based off a standard template from PINS