

Skip Licence Application

Companies who wish to place skips on the highway must apply for a licence under Section 139 of the Highways Act 1980.

This application form should be completed and posted or emailed back to the London Borough of Southwark. Please note only companies accepted on the approved list of skip companies will be allowed to apply for a skip licence.

Companies who sign up to the London Borough of Southwark's list of approved skip vendors will accept and comply with all terms and conditions associated with the Council's requirements.

All licence applications require up to 7 working days to process from the date the application is received by the Highways Licensing Team. Please note that applications received which are noticed to be incomplete or require more information may be returned to applicant to request more information.

A skip licence costs £99.90 per month. An invoice will be sent to you for payment online.

The London Borough of Southwark does not issue licences for skips placed on 'red routes' including within a 'permit holders only' or 'pay & display' bays.

If you are placing a skip in a restricted parking bay, you should arrange a parking bay suspension. This can be done online. <https://www.southwark.gov.uk/parking/guide-to-parking/suspension-of-parking-bays>

Complete applications must be submitted to:

Email: highwayslicensing@southwark.gov.uk

Where an invalid licence or failure of compliance to licence conditions is found, Southwark Council can issue a Fixed Penalty Notice under the Local London Authorities Act 2003 and the Highways Act 1980.

If a Fixed Penalty Notice is issued, you have 14 days to pay £50.00 at a discounted amount. If you fail to pay the discounted amount of £50.00 you then have an a further 14 days in order to pay the Fixed Penalty Notice at the full cost of £100.00. If you fail to pay the Fixed Penalty Notice within the 28 day period the London Borough of Southwark may wish to prosecute.

Applicant Details	
Full name of skip company	
Full address of skip company	
Office contact telephone number	
Mobile number	
24 hour contact number	
Email address	
Address of skip placement	
Skip hirers name	
Reason for skip placement – what will it be used for?	
Start Date	
End Date	
Are you renewing an existing licence? If so provide the current licence number.	
Size of skip	
Will any of the following be affected by the placement of the skip?	
Street lighting	
Parking restrictions	
Traffic Signals	
Pedestrian crossings	
Access to adjoining properties	
Agreement to comply with licence terms and conditions as set out in the vendor application signed by the company.	
Name	
Position	
Signature	
Date	