

**Southwark Council**

**Education Services**

**Budget Book  
2020-21**

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## Education Services

This department provides universal children's services including early years services, school improvement, admissions and place planning and school transport, alongside secondary further education services, adult education, Education and business alliance, virtual school, NEETS and special educational needs teams. The budget figures in the table below show only the Core council funding.

Services	2019-20 Budget £000	Budget adjustments £000	Inflation £000	Commitments £000	Savings £000	2020-21 Budget £000
MANAGEMENT AND ADMINISTRATION	4,481	(622)	27	-	-	3,886
ACCESS	5,693	191	200	-	(150)	5,934
SPECIAL EDUCATIONAL NEEDS	2,736	265	56	-	(50)	3,007
STANDARDS	1,045	90	28	-	(100)	1,063
<b>Total</b>	13,955	(76)	311		(300)	13,890

The key financial challenge facing the service is the deficit on the High Needs Block of the Dedicated Schools Grant (DSG) which has arisen due to the growth in EHCPs and the extension of the age range to 25 a number of years ago, both of which are underfunded. The service is working with the Schools Forum and Budget Recovery Board on a budget recovery plan. The key features of this are:

- Lobbying for additional funding
- Reviewing Central Retentions
- Transferring funding from the schools block to the high needs block
- Transitioning to the new mainstream banding top up system
- Additional capacity in special schools
- Improved commissioning arrangements
- Considering options for alternative provision
- Benchmarking

The analysis that follows excludes the Dedicated Schools Grant (DSG) budgets. However, at page 16-17 there is a summary of the DSG budgets, including those retained by the Local Authority and those devolved or delegated to schools, the private, voluntary and independent(PVI) providers. There is a cross reference to where any centrally retained budgets are held by specific services. This information is published in the §251 budget statement 2019-20 which is required by 30 April 2020.

## Management and Administration

### Description of service

This division provides management information systems and administration support for Educational Services. It also covers the payments given to schools to cover the cost of Universal Infant Free School Meals (UIFSM), pension payments, free healthy school meals and free fruit. It includes one fully DSG funded area, the Schools Maternity Cover Scheme, which is funded by de-delegated budgets from schools.

Services	2019-20 Budget £000	Budget adjustments £000	Inflation £000	Commitments £000	Savings £000	2020-21 Budget £000
Director of Education	254	(34)	8	-	-	229
Free Fruit	365	-	-	-	-	365
Free Healthy School Meals	588	(588)	-	-	-	-
London Pension Fund Authority	954	-	19	-	-	973
Property Management	44	-	-	-	-	44
Universal Infant Free School Meals	2,276	-	-	-	-	2,276
<b>Total</b>	<b>4,481</b>	<b>(622)</b>	<b>27</b>	<b>-</b>	<b>-</b>	<b>3,886</b>

\*\* The budget for healthy free meals is held by Public Health and totals £3.1m in 2019-20

\*\*\* This full allocation goes to schools and the income from the DfE is held centrally under Corporate Services.

The table below gives a subjective analysis of the expenditure and income across the Management and Administration area.

<b>Expenditure type</b>	<b>2018-19 Outturn £000</b>	<b>2019-20 Budget £000</b>	<b>2020-21 Budget £000</b>
Employees	1,273	1,388	1,373
Premises	4	1	-
Transport	6	0	-
Supplies and Services	210	202	391
Third Party Payments	6,697	6,943	2,680
Transfer Payments	-	0	-
Support Services	106	18	-
Capital Financing Costs	-	0	-
<b>Total Expenditure</b>	<b>8,296</b>	<b>8,552</b>	<b>4,444</b>
Government Grants	(544)	(166)	(166)
Other Grants	(248)	-	-
Fees and Charges	-	(30)	(192)
Customer Receipts	-	-	-
Income From Third Parties	-	-	-
Deductions and Reimbursements	-	-	-
Recharges	(3,233)	(3,875)	(200)
<b>Total Income</b>	<b>(4,025)</b>	<b>(4,071)</b>	<b>(558)</b>
<b>Total Net Expenditure</b>	<b>4,271</b>	<b>4,481</b>	<b>3,886</b>

# Education Access

Budget pressures have led to a review of the Southwark Choices service in 2019-20 with a restructure to be implemented from the start of 2020-21. Significant reductions to overspends have been made on Travel Assistance and Alternative Provision (AP) from previous years through service management initiatives – AP is now operating within budget.

## Description of Service

### Early Years

This service includes the management of early years. This includes meeting the council's duties to provide information and advice to nurseries and childminders. It also provides payments for the Free Early Education Entitlement for private, voluntary and independent sector providers (DSG page 16-17). The Council run Aylesbury Day Nursery is funded within this area.

### School Admissions and Benefits

The admissions and benefits team co-ordinates the allocation of primary and secondary school places (natural point of entry and in-year) on behalf of all maintained schools and academies in the borough. It is also responsible for coordinating community school appeals and ensuring all admission authorities in the borough fully comply with the School Admissions Code of Practice. The team also provides access to financial support for eligible children during different stages of their education and includes:

- Processing eligibility checks for families with a statutory entitlement to free schools meals
- Allocation of one off school uniform grants for eligible year seven secondary school pupils
- Help with travel costs for pupils living in Southwark and attending the nearest school with a vacancy to their home (in line with statutory guidelines).

### School Travel Assistance

School Travel Assistance is available to support eligible children with special educational needs (SEN) on their journeys to nursery, primary, secondary school and college. It is anticipated that up to 690 children will be offered support to travel to school. The service also delivers an independent travel training programme and personalised travel training plans for children and young people.

### Information and Advice Service

Southwark Information and Advice service (SIAS) is a statutory advisory and information service for any parent who has a child with special educational needs, with or without a statement or young person with needs, up to the age of 25. SIAS is run on a needs-led basis and aims to provide parents with objective information help and support on any education related issue. The team also coordinates engagement with parents/families as well as developing and managing the Local Offer on behalf of the council (statutory services) and provides a school preference to assist families that need help to navigate the school admissions system and careers guidance for young people, post 16, with SEN.

### School Place Planning (SPP)

Working closely with schools and the council's Regeneration and Planning departments, the school planning service analyses a range of demographic projections for the borough to determine future demand of school places. A programme of expansion through existing and new Free Schools across the borough is maintained by an SPP officer and advice to schools to support expansion/reduction is provided. The service also coordinates capital works programme activities as the lead for Education, in conjunction with the property and regeneration teams.

### Pupil Tracking and Licensing

The local authority is responsible for keeping track of children who may be missing education, and ensuring that they are returned to school or other suitable education provision as soon as possible. This team maintains the overview of children missing education, undertaking checks and tracking progress in returning them to education. The team is also responsible for keeping track of children being electively home educated and for issuing licenses for child performances and employment.

### Southwark Virtual School

This specialist team works to promote the educational achievement of children looked after by Southwark. Teachers and qualified Advisers advocate for the best possible education provision for Southwark's CLA in multi-disciplinary contexts, within and beyond Southwark's boundaries. This experienced team delivers support and challenge to schools and so that children may achieve best possible outcomes.

### Pupil Premium Grant

The Virtual School team also manages the Looked after Children Pupil Premium (LAC PP) payments to schools and use of the funding to support Looked after Children in Alternative Provision.

### Alternative Provision

The team delivers on the council's statutory duty to ensure alternative provision for children unable to attend school for medical reasons, as well as for young people who have been permanently excluded and cannot attend the borough's secondary Pupil Referral Unit, Southwark Inclusive Learning Services.

### Southwark Choices (formerly Southwark Participation, Education and Training Team)

The objective of this team is to reduce the number of 16 and 17 year olds who are not in employment, education or training. Southwark Choices provides advice and information to young people, drawing on a range of agencies and services, to identify suitable individual options and to re-engage young people in learning and working.

### DSG

There is a contribution to transport costs of £900k (a reduction of £200k) from the DSG to fund School Travel Assistance. The gross budget for this service will be £5,610k.

Services	2019-20 Budget £000	Budget adjustments £000	Inflation £000	Commitments £000	Savings £000	2020-21 Budget £000
Day Nurseries	209	61	6	-	(150)	126
Early Years Team And Management	243	-	14	-	-	257
Education Access - Early Years	4	-	-	-	-	4
Education & Participation (E&P)	118	5	8	-	-	131
European Social Fund	5	(5)	-	-	-	-
School Transport	4,346	-	163	-	-	4,510
SIAS	243	-	5	-	-	248
Southwark Choices	50	130	4	-	-	184
Youth Fund	475	-	-	-	-	475
<b>Total</b>	<b>5,693</b>	<b>191</b>	<b>200</b>	<b>-</b>	<b>(150)</b>	<b>5,934</b>

<b>Expenditure type</b>	<b>2018-19 Outturn £000</b>	<b>2019-20 Budget £000</b>	<b>2020-21 Budget £000</b>
Employees	3,838	2,952	2,388
Premises	93	63	9
Transport	4,051	3,699	3,847
Supplies and Services	657	570	551
Third Party Payments	808	1,132	1,110
Transfer Payments	581	3	-
Support Services	47	4	1
Capital Financing Costs	71	71	71
<b>Total Expenditure</b>	<b>10,146</b>	<b>8,494</b>	<b>7,977</b>
Government Grants	(2,002)	(1,927)	(1,722)
Other Grants	(56)	-	-
Fees and Charges	(61)	(81)	(235)
Customer Receipts	(96)	(281)	(16)
Income From Third Parties	-	-	-
Deductions and Reimbursements	(3)	-	-
Recharges	(720)	(512)	(70)
<b>Total Income</b>	<b>(2,938)</b>	<b>(2,801)</b>	<b>(2,043)</b>
<b>Total Net Expenditure</b>	<b>7,208</b>	<b>5,693</b>	<b>5,934</b>

# Special Educational Needs and Disability

The Special Educational Needs and Disability (SEND) service plays a key role in the discharge of the following responsibilities:

- Complying with the Children and Families Act 2014 (Section 19) which sets out the general principles that local authorities must have regard to when supporting disabled children and young people and those with SEN under Part 3 of the Act
- Co-ordination of all aspects of the process of formal assessment and the writing of Education, Health and Care Plans (EHCPs) for children and young people with special educational needs aged 0-25 and all liaison with health and social care teams
- Providing a named officer for specific schools, children and parents/carers
- Overseeing the arrangements for the transfer of information within and between early years providers, schools and colleges for children with EHCPs
- Commissioning of education for pupils with SEN in independent special school and home tuition from a number of independent providers
- Advising and attending reviews and transition reviews
- Overseeing mediation and appeals to the SEND Tribunal
- Ensuring that all Southwark schools and providers have due regard for the SEND 0-25 code of practice
- Post 16 placements for pupils in further education establishments and specialist colleges
- Ensuring all business functions such as SEND finance and data are managed effectively
- Early Years Autism Team, which provides support where there is a diagnosis of ASD for a pre school child. The service is focused both on supporting parents to understand the diagnosis and to support their child effectively and forms a bridge into a formal early years settings so that the service offer is joined up and the components are complementary
- Educational Psychologists have a statutory function in the formal assessment process to assess and provide a report. This applies to new and transfer cases. Their role is much broader than statutory work and they support settings with all aspects of pupil progress and welfare to ensure children reach their full potential and settings provide for children with SEND effectively
- Specialist Teaching Teams: there are four teams to support settings and children with specific needs and in particular: SENCo support, children with hearing impairment, children with visual impairment and children with autism.

A key focus of the service is the DSG recovery plan as referred to earlier. As part of this there is a carry over of £304k to assist with the full transition to the new system for mainstream top ups and for the 19-25 pathway to allow the delivery of key elements of the DSG recovery plan.

Services	2019-20 Budget £000	Budget adjustments £000	Inflation £000	Commitments £000	Savings £000	2020-21 Budget £000
Central Costs	820	251	19	-	-	1,090
Early Autism Support	213	(17)	4	-	-	200
Educational Psychologists	1,198	-	26	-	(50)	1,174
Portage	200	-	-	-	-	200
Post 16 Team	339	(3)	7	-	-	343
Send Conversion Team	71	(71)	-	-	-	-
Send Redesign Project	(105)	105	-	-	-	-
<b>Total</b>	2,736	265	56	-	(50)	3,007

Other funding towards pupils with special educational needs includes the funding of Special Schools and Resource Base units at mainstream schools, and top-up funding for pupils at mainstream schools with an Education and Healthcare Plan (EHCP). Where a pupil has an EHCP at a mainstream school, the school must meet the first £6k of the cost, and additional funding may be agreed as necessary, within a banding scale, depending on need. Pupils in Resource Bases or Special Schools will receive a top-up based on the agreed rate for that school or base.

<b>Expenditure type</b>	<b>2018-19 Outturn £000</b>	<b>2019-20 Budget £000</b>	<b>2020-21 Budget £000</b>
Employees	2,685	2,719	2,822
Premises	-	2	2
Transport	14	-	-
Supplies and Services	46	142	153
Third Party Payments	237	381	328
Transfer Payments	0	-	-
Support Services	230	74	200
Capital Financing Costs	-	-	0
<b>Total Expenditure</b>	<b>3,212</b>	<b>3,318</b>	<b>3,505</b>
Government Grants	(470)	(468)	(211)
Other Grants	(85)	(80)	(287)
Fees and Charges	-	-	-
Customer Receipts	-	-	-
Income From Third Parties	-	-	-
Deductions and Reimbursements	(3)	-	-
Recharges	(120)	(34)	-
<b>Total Income</b>	<b>(678)</b>	<b>(582)</b>	<b>(498)</b>
<b>Total Net Expenditure</b>	<b>2,534</b>	<b>2,736</b>	<b>3,007</b>

## **Standards Team**

The Standards Team offers a wide range of traded services to schools in the authority. It includes aspects of school standards that directly support children, adults, families and schools within Southwark. We also have a very small team of Early Years Consultants who work in schools alongside teachers to develop and improve practice with very young children. Other aspects include providing high quality professional development for newly qualified teachers, as well as teachers and school staff at various stages in their careers, including those at senior leadership level. The Standards Team includes other traded services such as schools' HR Department. Sections of the Standards Team work alongside other council services such as SEND Team and the Southwark Information, Advice and Support Service, admissions etc to support families. Much, if not all, of this work is overseen and coordinated by a very experienced, knowledgeable and committed group of Senior Advisers.

The service has moved to a fully traded model and as part of that there has been an increase in the income target for the service by £100k in 2020-21.

### **School Improvement Team**

A team of highly skilled, former head teachers and senior school leaders make up the Standards Team, led by an Assistant Director.

The objective of this service is to raise standards and the overall attainment of students across all key stages so as to reach the council pledges. Work of advisers includes

- Raising the quality of teaching and learning through training and school support and challenge
- Reviewing the impact of the senior school leaders team as an indicator of the effectiveness of our support to schools
- Supporting schools to ensure that they are able to implement student attainment tracking to analyse individual strengths and weaknesses, and provide individual support
- Support to primary schools and maintained secondary schools to raise attainment, delivered through a team of senior advisers

### **Early Learning and Achievement Team**

This service works in partnership with Primary Schools, Maintained Nursery Schools that are registered and inspected. Work includes promoting and securing:

- Effective strategies that strengthen successful learning and achievement in the early years
- Training and development of a high quality workforce for young children
- Quality assurance and self-evaluation processes that will continue to improve the quality of early years education

### **Governor Support Team**

The objective of this service is to:

- Provide an experienced clerking service for governing bodies in Southwark (purchased by schools)
- Support and improve school governance in Southwark
- Enable every governing body to be effective and informed
- Ensure that governors understand their strategic and monitoring roles
- Focus in inverse proportion to success on those governing bodies that most need support in order to strengthen them and to assist them to improve
- Inform governors on changes brought about by Government legislation, the Young Southwark/Children's Service agenda and the national debate on the role of governance

Continue to focus on our professional development as governor advisers

### **Professional development and training team**

This service aims to provide high quality professional development opportunities to those involved in the education and well being of children and the young people of Southwark Council to:

- Extend and advance the learning of pupils through the professional development of those who work with them
- Support the leadership and management of schools and education settings

This team is partly funded through raising income from schools.

Standards in Southwark schools have continued to improve year on year and our schools perform extremely well. Currently, 93% of our schools are good or better as judged by Ofsted. This puts Southwark in line with the London average and well above national. There are five maintained schools that were judged Requires Improvement (RI) at their last inspection. We are confident that all of them will convert to good when inspected next. Pupil outcomes are above national and generally in line with the London average.

### **Southwark Education Business Alliance (EBA)**

The EBA provides a brokering and work-related learning service to schools and businesses within and beyond Southwark. This sold-service delivers a range of activities, bringing the ever-evolving world of work to teachers and pupils and matching businesses' corporate responsibility priorities with education objectives. The EBA supports schools in the improvement of work-related learning delivery, for example preparing young people for work experience, and trains business partners to maximise the impact they have in their work with education providers.

### **Southwark Adult Learning Service**

Southwark Adult Learning Service delivers high quality learning and development opportunities for the people in the borough to meet their needs, improving levels of basic and life skills and employment prospects. Courses are mostly government funded; a minority are at a cost to the learner. The service is delivered from in-house provision at the Thomas Calton Centre and from a number of external providers and contractors. Southwark Adult Learning Service is externally inspected and regulated. It is currently rated by Ofsted (Office for Standards in Education, Children's Services and Skills) as good overall with excellent value for money status.

Services	2019-20 Budget £000	Budget adjustments £000	Inflation £000	Commitments £000	Savings £000	2020-21 Budget £000
Adult Learning Expenditure	57	9	-	-	-	66
Continuous Professional Development	30	-	-	-	-	30
Early Years Improvement	198	-	7	-	-	205
Education Data Team	91	-	3	-	-	94
Educational Traded Services	(340)	-	-	-	(100)	(440)
Governor Support	33	-	-	-	-	33
Governor Training	25	-	-	-	-	25
LEA Music Service	-	-	-	-	-	-
Management	130	-	2	-	-	132
New ly Qualified Teachers	(26)	-	-	-	-	(26)
Primary Achievement	314	81	16	-	-	411
SACRE	-	-	-	-	-	-
Scholarship Scheme	526	-	-	-	-	526
School Website	2	-	-	-	-	2
Schools HR Service	(1)	-	-	-	-	(1)
Southw ark Costumes	6	-	-	-	-	6
<b>Total</b>	<b>1,045</b>	<b>90</b>	<b>28</b>		<b>(100)</b>	<b>1,063</b>

Expenditure type	2018-19 Outturn £000	2019-20 Budget £000	2020-21 Budget £000
Employees	3,538	3,813	3,814
Premises	100	121	146
Transport	10	11	10
Supplies and Services	738	656	687
Third Party Payments	452	581	602
Transfer Payments	100	100	100
Support Services	337	36	125
Capital Financing Costs	-	-	-
<b>Total Expenditure</b>	<b>5,275</b>	<b>5,318</b>	<b>5,484</b>
Government Grants	(2,244)	(2,293)	(2,215)
Other Grants	(427)	(420)	(424)
Fees and Charges	(250)	(233)	(283)
Customer Receipts	-	(280)	(382)
Income From Third Parties	-	-	-
Deductions and Reimbursements	(4)	-	-
Recharges	(1,291)	(1,047)	(1,117)
<b>Total Income</b>	<b>(4,216)</b>	<b>(4,273)</b>	<b>(4,421)</b>
<b>Total Net Expenditure</b>	<b>1,059</b>	<b>1,045</b>	<b>1,063</b>

## Dedicated Schools Grant

As noted earlier the DSG is in budget recovery mode and the budget below reflects the changes flowing from that as well as some modest increase in funding for the high needs block.

This area mainly relates to school budgets. Schools are funded from the Dedicated Schools Grant (DSG) received by the council from the Department for Education (DfE). This funding is passed to Southwark schools using a national funding formula. The table shown below shows a breakdown of the DSG by block.

<b>BUDGETS SHOWN BY FUNDING BLOCK</b>	<b>ALLOCATION</b>	<b>ACADEMY RECOUPMENT</b>	<b>BLOCK TRANSFERS</b>	<b>TOTAL</b>
	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>
SCHOOLS BLOCK	254,269	-131,872	-3,273	119,124
CENTRAL BLOCK	1,692	0	73	1,765
EARLY YEARS BLOCK	26,800	0	0	26,800
HIGH NEEDS BLOCK	49,960	-2,025	3,200	51,135
<b>CENTRAL COST</b>	<b>332,721</b>	<b>-133,897</b>	<b>0</b>	<b>198,824</b>

### SCHOOL BLOCK ALLOCATION

	<b>£000</b>	<b>WHERE MANAGED</b>
MAINTAINED SCHOOLS ISB	117,524	SCHOOLS
GROWTH/FALLING ROLLS	1,600	ACCESS
	<b>119,124</b>	

### CENTRAL BLOCK ALLOCATION

	<b>£000</b>	<b>WHERE MANAGED</b>
SERVICING OF SCHOOLS FORUM	15	DIRECTORS
RETAINED DUTIES	600	ACROSS EDUCATION, CHILDREN'S SERVICES & SUPPORT SERVICES (
PLACE IN INDEPENDENT SCHOOLS	294	CHILDREN'S SERVICES
ADMISSIONS	487	ACCESS
LICENCES AND SUBSCRIPTIONS	209	DIRECTORS
	<b>1,605</b>	

Note 1:- Central duties formally funded by ESG now added to the schools block see table below.

	£
Children's Services – Localities	195,000
Standards	195,950
SEND	10,000
Management & Admin	106,000
Strategic Director of C&AS (Strategy and Commissioning)	29,050
Central Recharges	64,000
	<u>600,000</u>

#### DE-DELEGATED BUDGETS

	£000	£000	WHERE MANAGED
CONTINGENCIES			
SCHOOLS IN FINANCIAL DIFFICULTY	490		STANDARDS TEAM
SCHOOLS AUDIT PROGRAMME	36		MANAGEMENT & ADMIN
SCHOOLS INTERVENTION FUND	290		STANDARDS TEAM
		<u>816</u>	
BEHAVIOUR SERVICES		384	CHILDREN SERVICE
SUMMERHOUSE		1,146	STANDARDS TEAM
FREE SCHOOLS MEALS ELIGIBILITY		59	ACCESS
MATERNITY		799	MANAGEMENT & ADMIN
TRADE UNION		80	STANDARDS TEAM
		<u>3,284</u>	

Note 2:- Only £190k is available as £100k is to fund the Standards Team.

#### HIGH NEEDS BLOCK

The majority of this block is delegated to High Needs in maintained, Special Schools, Pupil Referral Units, Hospitals schools and mainstream top ups. It also funds alternative provisions and the virtual school. In addition it also funds non-maintained special schools, academies and independent provision as well as post 16. The balance of the grant is used to fund central retained services including corporate overheads, SEND team and Home to School Transport.

As part of the budget recovery plan the following efficiencies have been identified over the next three years, however further work is being undertaken as growth continues outstrip the available resources

The High Needs Sub Group of the Schools Forum report on the efficiencies planned can be seen under the December 2018 meeting via the following link

<https://www.southwark.gov.uk/schools-and-education/school-management/southwark-schools-forum?chapter=2>

