Site specific conditions

for Geraldine Mary Harmsworth (GMH) Park

Information, guidance and conditions of use, in relation to putting on events:

This document has been produced to provide information to event organisers who wish to use Geraldine Mary Harmsworth Park to host their event. It must be read in conjunction with Southwark's outdoor events policy.

Event proposals, or applications that include an element (or elements) of activity, which contravene any conditions set out in this document may still be considered, if it is thought that the activity will have no significant, additional impact on the site as a result of the contravention. In these instances, an appropriate level of consultation with site stakeholders will be carried out before a decision to approve the event is made.

1. Site address

Geraldine Mary Harmsworth Park
St Georges Road
London
SE1 6ER

2. Entrance gates

- St Georges Road (Pedestrian and vehicle access)
- Lambeth Road (Pedestrian and vehicle access)
- Kennington Road (Pedestrian)
- Brook Drive (vehicle access)
- Geraldine Street (Pedestrian)

3. Site opening times

The site is open at all times

4. Transport links

All event organisers will be required to advocate the use of public transport as a means of getting to an event.

Tube and train: Elephant and Castle and Lambeth North
Buses: 3, 12, 53, 148, 453, C10, 344, 360, 59, 159

5. Site information;

- **Site access**

Keys for gates and/or bollards may need to be issued to event organisers in order to access certain areas of GMH Park. The issuing of keys will be agreed and arranged by the Events team. Event organisers must take full responsibility for keys in their possession and are liable for covering the cost of replacements if keys are lost, or damaged.

- **Parking**

As per section 4; All event organisers will be required to advocate the use of public transport as a means of getting to an event.

Cars: There is no designated car parking facility.

Bicycles: cycle racks are located by the sports pavilion and at the Imperial War Museum's main entrance; cycle hire docks are located nearby in Geraldine Street and Kennington Road

- **Vehicle access via**

  - Brook Drive
  - St Georges Road
  - Lambeth Road

Weight limit: max 7.5 Ton per axle

- **Vehicle movement**

Any requirement for vehicle movement within the site will need to be approved by the Council. Vehicle movement should be minimal and controlled at all times. Larger events which involve significant vehicle movement will be required to submit a comprehensive traffic management plan. All drivers of vehicles must adhere to a max 5 mph speed limit at all times.

Any damage attributed to event vehicle movement on site will be reinstated by the Council and the costs charged directly back to event organisers.

- **Premises licence;**

The Council holds a premises licence at this site, which covers all forms of regulated entertainment. Approval for third-party use of the licence will be at the Council's discretion and subject to satisfactory event management plans being submitted by the event organiser.

The Licence operating hours are;

Monday to Thursday   10.00 until 21.00
Friday & Saturday   10.00 until 22.00
Sunday   11.00 until 20.00

These are the times during which a licensed event can operate and do not necessarily relate to the only times event activity can take place.

More information about the requirement for a premises licence is detailed on the Council's Licensing [web page](#).

- **Utilities**

Power;

There is a single 13amp supply located in the oval gardens next to the coach house. This is suitable for low level usage.

Third-party use of power is at the discretion of the Council and a charge applicable to consumption will be agreed with event organisers in advance of their event taking place. Use of power must be undertaken, or overseen, by a competent person and is entirely at the event organisers risk.

Water;

There is a standpipe available at the back of the Oasis Playspace.

Third-party use of a water point is at the discretion of the Council and a charge applicable to consumption will be agreed with events organisers in advance of their event taking place. Use of a water point must be undertaken, or overseen, by a competent person and is entirely at the event organisers risk.

- **Unavailable, restricted use, or separately managed spaces;**

Space:	Restrictions/managed by:
Tibetan Peace Garden	Cannot generally be used for events
Children's Playground	Managed by the Parks Team
Multisport Courts and pavilion	Managed by Everyone Active
Children's Nursery	Managed by Oasis Charity
Imperial War Museum	Managed by the IWM

Further clarification on the location of these spaces and information about the operators can be obtained from the Events Team: events@southwark.gov.uk or 020 7525 3422

6. **Events**

- Event classification

Small	Up to 499 people
Medium	Between 500 and 2,000 people
Large	Between 2,001 and 7,999 people
Major	Over 8,000 people

- **Number and frequency of events per calendar year**

The Council will seek to create a reasonable balance between the number and frequency of third-party events that are allowed to take place at GMH, when weighed against the level of impact they are likely to have on the environment and the disruption they may cause to regular site users and local residents and neighbours.

Table 1 below is intended to be used as a guide only. It is recognised that applications for events which would be beneficial to the borough and/or the park, may be received after given quotas have been reached and it would be inappropriate to reject an application on this basis. In these instances, processing applications and granting approvals will always be subject to consultation with park stakeholders.

Table 1 below sets out the minimum time that should be implemented between events taking place in each classification. A common sense approach will be taken with regards to scheduling events across different classifications and there will be no back-to-back bookings, or events taking place in quick succession, that are likely to have a significant impact upon the park or local area.

Different spaces within GMH will be utilised to accommodate events that are appropriate for those spaces. This will ensure the continued delivery of a varied events programme, while alleviating pressure on any one particular area of the park.

Event classification	Max number per calendar year	Minimum time between events
Small	Up to 12	No minimum
Medium	Up to 5	2 – 4 weeks depending upon size
Large	Up to 1	4 – 12 weeks depending upon size
Major	Not applicable	

Low impact sports activities which do not affect public safety, or usual activities within the park will not count towards the figures given in the frequency table, but should still be subject to the application process for small events.

7. Noise levels

All events shall comply with 'Noise conditions for outdoor events' in Southwark. Noise sensitive buildings and spaces in and around GMH Park include, but are not limited to:

- Imperial War Museum
- St George's Cathedral
- Oasis Playspace
- Residents on neighbouring streets

8. Waste

All event organisers must ensure that the space they are hiring is returned to the state that they find it in at the start of the period of hire. If the Council are required to undertake any cleansing, or reinstatement works that have not been pre-agreed as a consequence of an event taking place, the costs for the works will be recharged to the event organiser.

9. Out of hours staff cover

Where council staff are required to attend an event during any period (including set up and break down) outside of standard office hours (Mon-Fri 9am-5pm), or pre-agreed hours, there may be additional charges incurred by the event organiser at the rates detailed on the Council's fees and charges web page.

10. Event hire

More information about hiring a space at GMH Park for an event and the application process can be found here.

11. Friends of GMH Park

GMH Park has a very active and well established 'Friends' group. More information about the group and the work that they do can be found on their web page.