

LICENSING ACT 2003 A GUIDE TO FEES AND CHARGES

Premises licences and club premises certificates

Band	A	B	C	D	E
Non domestic rateable value	None - £4,300	£4,301 - £33,000	£33,001 - £87,000	£87,001 - £125,000	£125,001+
New application & variation	£100	£190	£315	£450	£635
Multiplier applied to premises used exclusively or primarily for the supply of alcohol for consumption on the premises (Bands D & E only)	N/A	N/A	N/A	X2 (£900)	X3 (£1905)
Annual charge	£70	£180	£295	£320	£350
Annual charge multiplier applied to premises used exclusively or primarily for the supply of alcohol for consumption on the premises (Bands D & E only)	N/A	N/A	N/A	X2 £640	X3 £1050
Annual levy charge applied to premises used for supply of alcohol from 00:01 hours to 06:00	£299	£768	£1259	£1365	£1493
Annual levy charge multiplier applied to premises used for supply of alcohol from 00:01 hours to 06:00 (Bands D & E only)	N/A	N/A	N/A	£2730	£4440

There are additional fees for premises licence applications, and the annual fee for exceptionally large scale events (5,000+), unless certain conditions apply. Please read Regulation 4(4) and 4(5) of [Licensing Act 2003 \(Fees\) Regulations 2005](#)

Additional fees

Number in attendance at any one time	Additional Premises licence fee	Additional annual fee payable if applicable
5,000 to 9,999	£1,000	£500
10,000 to 14,999	£2,000	£1000
15,000 to 19,999	£4,000	£2,000
20,000 to 29,999	£8,000	£4,000
30,000 to 39,999	£16,000	£8,000
40,000 to 49,999	£24,000	£12,000
50,000 to 59,999	£32,000	£16,000
60,000 to 69,999	£40,000	£20,000
70,000 to 79,999	£48,000	£24,000
80,000 to 89,999	£56,000	£28,000
90,000 and over	£64,000	£32,000

Other fees

Application for the grant of a personal licence	£37.00
Temporary event notice	£21.00
Theft, loss, etc. of premises licence or summary	£10.50
Application for a provisional statement where premises being	£315.00
Notification of change of name or address	£10.50
Application to vary licence to specify individual as premises supervisor	£23.00
Application for transfer of premises licence	£23.00
Interim authority notice following death etc. of licence holder	£23.00
Theft, loss etc. of certificate or summary	£10.50
Notification of change of name or alteration of rules of club	£10.50
Change of relevant registered address of club	£10.50
Theft, loss etc. of temporary event notice	£10.50
Theft, loss etc. of personal licence	£10.50
Duty to notify change of name or address	£10.50
Right of freeholder etc. to be notified of licensing matters	£21.00

Exemptions

No fee is payable for either an initial application for a premises licence nor to vary a premises licence and nor is any annual fee payable where the following conditions are satisfied

- (a) that the premises licence relates to the provision of regulated entertainment only; and either
- (b) that the application is made by a proprietor of an education institution in respect of premises that are or form part of an education institution and :-
 - (i) that educational institution is a school or a college; and
 - (ii) the provision of regulated entertainment on the premises is carried on by the educational institution for and on behalf of the purposes of the educational institution; or
- (c) that the application is made in respect of premises that are or form part of a church hall, chapel hall or other similar building or a village hall or community hall or other similar building.

Exemptions from levy

The following premises are allowed an exemption:

- a) Premises with overnight accommodation (this exemption does not apply to any premises which serve alcohol to members of the public who are not staying overnight at the premises)
- b) Theatres and cinemas (this exemption only applies if alcohol is sold during the late night supply period, only for consumption on the premises, to ticket holders, participants in the production or invited guests to private events; they must be bona-fide theatres or cinemas and the sale of alcohol must not be their primary purpose),
- c) Bingo Halls (these premises must have licenses under the Gambling Act 2005 and the playing of bingo must be the primary activity),
- d) Community Amateur Sports Clubs (these are clubs registered as Community Amateur Sports Clubs that are entitled to various tax concessions including relief from business rates),
- e) New Years Eve premises only (this applies to premises which are authorised to sell/supply alcohol between midnight and 6am, and applies ONLY on New Year's Day).