

## **JOB DESCRIPTION**

Under the Localism Act 2011, the Council must promote and maintain high standards of conduct by members and co-opted members of the authority.

To do so the Council must adopt a Member Code of Conduct, have in place arrangements under which allegations can be investigated, and under which decisions on allegations can be made and appoint an independent person or persons to advise on breaches of the Member Code of Conduct.

The Independent Person will advise the Council prior to any decision to investigate an allegation or complaint relating to whether a member has failed to comply with the Code of Conduct.

The Independent Person may be consulted by the Council's Monitoring Officer in respect of an allegation against a Member in other circumstances.

The Independent Person may be consulted by a member or co-opted member of the Council against whom an allegation or complaint has been made.

The views of the Independent Person will be considered by the Council's Standards Committee, who are responsible for determining the outcome of any complaints and any remedial action.

The Independent Person will be required to attend meeting of the Standards Committee.

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