

VALIDATION CHECKLIST – NOTIFICATION IN CONNECTION WITH TEMPORARY PERMITTED DEVELOPMENT RIGHTS FOR LARGE HOME EXTENSIONS

The following information (on both the national and local list of requirements) in the validation checklist must be submitted with your application for it to be accepted as valid and for consideration of your application to begin. We encourage you to submit all applications online via the [Planning Portal](http://www.planningportal.gov.uk/planning/applications/paperforms#app). Application forms can be found via the following link: <http://www.planningportal.gov.uk/planning/applications/paperforms#app> If any of the required information is not submitted with your application, you should submit written justification as to why you consider it is not appropriate in the particular circumstances of your proposed development.

National List of Requirements

Requirements	Guidance Notes
Written description of the proposed development including: <ul style="list-style-type: none"> • How far the enlarged part of the house extends beyond the rear wall of the original house • The maximum height of the enlarged part of the house • Height of the eaves of the enlarged part of the house 	Required
A plan indicating the site and showing the proposed development	At a scale of 1:1250 or 1:2500 (or larger) or at an appropriate scale to show at least two named main roads and surrounding buildings and showing the direction of North. The boundaries of the application site must be edged in red. Any other land within the applicant's control must be edged in blue on the site plan. The immediately adjoining buildings must be numbered or named clearly
The address of any adjoining premises	Required
The Developer's contact details, including email address if the developer is content to receive communication electronically.	Required

Local List of Requirements

Requirements	Guidance Notes
Community Infrastructure Levy (CIL) – Mayor of	Completed CIL Liability Assessment Form Required

For Additional Information see section N of The Town and Country Planning (General Permitted Development) (Amendment) (England) Order 2013 at: <http://www.legislation.gov.uk/ukSI/2013/1101/made>

The short time period available for processing notifications of larger home extensions means that, in cases, where the Council receives an objection to the proposals, there is little opportunity to obtain additional information from the developer to help assess the impact of the proposal on the amenity of adjacent owners/occupier. You are therefore requested to provide as much additional information as possible about the proposal when the notification is initially submitted. The following information would be particularly useful:

- Photographs showing the development site and its relationship with adjacent premises
- Drawings showing the proposed floor plans, elevations and roof plan

Details of proposed methods for mitigating the impact on the amenity of adjacent occupiers where the development is likely to have an adverse effect on the quality of the air, noise levels in the area, and light to adjacent properties. Details of measures to prevent disturbance due to substantial excavation or demolition works, disruption during construction works and damage to trees would also be helpful.